

Admission Policy

GARRYDOOLIS N.S.

SECTION 1: GENERAL INFORMATION

Introduction

This admission policy is set out in accordance with the provisions of the Education Act (1998). The Board of Management trusts that by so doing parents will be assisted in relation to enrolment matters. The chairperson of the Board of Management, *Mrs. Breda O'Dwyer, C/O Garrydoolis N.S., Garrydoolis, Pallasgreen, Co. Limerick*, and the principal teacher, *Heidi Jordan, C/O Garrydoolis N.S., Garrydoolis, Pallasgreen, Co. Limerick*, will be happy to clarify any further matters arising from the policy.

Garrydoolis N.S. operates under the Rules for National Schools, The Education Act (1998), The Education Welfare Act (2000), enacted sections of The Education of Persons with Special Education Needs Act (2004), all relevant equality legislation and Department of Education and Skills (DES) Circulars.

School Name:	Garrydoolis N.S.
School Roll Number:	10991B
School Address:	Garrydoolis, Pallasgreen, Co. Limerick
Telephone No.:	062-57343
Denominational Character:	Roman Catholic School
Name of Patron:	Archbishop Kieran O'Reilly
Total No. of Teachers:	3 Teachers
Range of Classes Taught:	Junior Infants- Sixth Class
Gender Orientation of School:	Mixed

The school depends on the grants and teacher resources provided by the Department of Education and Skills and it operates within the regulations laid down, from time to time, by the Department. School policy has regard to the resources and funding available.

The school follows the curricular programmes prescribed by the Department of Education and Skills, which may be amended from time to time, in accordance with Sections 9 and 30 of the Education Act (1998).

Within the context and parameters of Department regulations and programmes, the rights of the patron as set out in the Education Act (1998), and the funding and resources available, the school supports the principles of:

- inclusiveness, particularly with reference to the enrolment of children with a disability or other special educational need;
- equality of access and participation in the school;
- parental choice in relation to enrolment; and
- respect for diversity of values, beliefs, traditions, languages and ways of life in society.

SECTION 2: ADMISSION PROCEDURES

Application Procedure

The Board of Management will communicate generally to the school community through appropriate channels e.g. children in school, their parents, school newsletter, school website, text-a-parent, parish bulletin, letter to parents to invite them to bring their children on a specified Open Afternoon for Incoming Junior Infants.

Parents/ guardians are also welcome to meet the Principal informally and if they wish to enrol their child(ren) in Garrydoolis N.S. Parents of incoming junior infants are invited to attend the school with their child on a specified afternoon in February (“Stepping In”) when the child will be offered the opportunity to meet the new teacher and potential classmates and also to visit the classroom and playing area. On this occasion, the class teacher and principal will also speak to parents about school routines and offer advice on how best to help their children as they begin formal schooling. Parents are asked to return a completed application to enrol form (available in the school/ on the website) by the end of February preceding enrolment into Junior Infants, or on this day when visiting the school.

Provision of Key Information by Parents/Guardians

The school has a specific enrolment application form (Appendix 1). A copy of this form may be obtained by contacting the principal or downloading from our website.

A registration form (Appendix 2) also forms part of the enrolment procedure. This form will accompany the letter of offer that will be sent to parents/guardians of successful applicants. The completed registration form must be returned to the school within the timeline specified in the letter of offer. Failure to do so will be interpreted as a refusal of the offer to enroll.

The address at which the applicant resides will be the address used by the school for correspondence regarding enrolment.

The completion of an enrolment application form or the placement of your child's/ward's name on a list, however early, does not confer an automatic right to a place in the school.

Decision Making

Decisions in relation to applications for enrolment are made by the Board of Management in accordance with school policy. The Board will notify parents of their decision within 21 days of the closing date for the receipt of applications.

The Board will have regard for relevant Department of Education and Skills guidelines in relation to class size and staffing provisions and/or any other relevant requirements concerning accommodation, including physical space and the health and welfare of children.

The Board is bound by the Department of Education and Skills *Rules for National Schools* which provides that pupils may only be enrolled from the age of 4 years and upwards, though compulsory attendance does not apply until the age of 6 years. Children applying to enroll in Garrydoolis N.S. must have reached the age of 4 years by August 31st of the year they will commence school.

In the event that applications for enrolment exceed/is expected to exceed the number of places available the following decision making process will apply.

1. *Applicants with siblings currently enrolled in the school (including stepsiblings, resident at the same address), priority eldest;*
2. *Children residing in the parish, priority eldest;*
 - (a) *Children residing in the immediate areas of Templebraden Pallasgreen Parish, starting closest to the school and radiating outwards from the school within the Parish or*

(b) Children residing in Templebraden Pallasgreen Parish within a 2 mile distance by road from the school. If the class is oversubscribed within the application of this particular criterion, then the furthest from the school under either (a) or (b) will be eliminated first.

3. *Children of staff members, priority eldest ;*
4. *Children of parents who are past pupils of the school. If the class is oversubscribed within the application of this particular criterion, then those whose primary residence is furthest from the school will be eliminated first.*
5. *Random selection (independently verified).*

The Board of Management reserves the right to determine the maximum number of children in each separate classroom bearing in mind Department and Education Guidelines in relation to class size and staffing provisions. Other factors that may be considered are:

- Size and available space in classrooms.
- Educational needs of children of a particular age.
- Multi-grade classes.
- Presence of children with special educational/behavioural needs.
- Health and Safety.

Admission Day/Date

Junior Infants, with the exception of students transferring from another school, may only be admitted to the school prior to 30th September.

Enrolment of Children with Special Needs

On enrolment of children with special needs the Board of Management will request a copy of the child's medical and/or psychological report or where such a report is not available, will request that the child be assessed immediately. The purpose of the assessment report is to assist the school in establishing the educational and training needs of the child relevant to his/her disability or special needs and to profile the support services required.

Following receipt of the report, the Board will assess how the school can meet the needs specified in the report. Where the Board deems that further resources are required, it will request the Special Education Needs Organiser (NCSE see Circular 01/05) to provide the resources required to meet the needs of the child as outlined in the psychological and/or medical report. These resources may include for example, access to or the provision of any or

a combination of the following: visiting teacher service, resource teacher for special needs, special needs assistant, specialised equipment or furniture, transport services or other.

The school will meet with the parents/guardians of the child and with the SENO to discuss the child's needs and the school's suitability or capability in meeting those needs. Where necessary, a full case conference involving all parties will be held, which may include parents, principal, class teacher, learning support teacher, special class teacher, resource teacher for special needs, Special Educational Needs Organiser or psychologist, as appropriate.

It may, in certain circumstances, be necessary for the Board of Management to defer admission of a child pending the completion of an assessment report and/or provision of the necessary resources by the Department of Education and Skills.

Pupils Transferring

Applications for enrolment during the school year will be considered subject to school policy, available space and the provision of information concerning attendance and the child's educational progress.

Such applications will be dealt with on a case-by-case basis but will normally only be considered for admission on the first day of each new term unless the applicant is newly resident in the area.

Code of Behaviour

All offers of enrolment are subject to acceptance of the School's Code of Behaviour, a copy of which is appended to this policy.

SECTION 3: APPEALS

The Board of Management of Garrydoolis N.S. in compliance with section 19(3) of the Educational Welfare Act 2000 will make a decision in writing in respect of an application for enrolment within 21 days of the closing date for the receipt of enrolment applications and will inform the parents/guardians in writing of that decision.

Parents/guardians will be informed of their entitlement to appeal a decision of the Board of Management in relation to a refusal to enrol in the letter issued 21 days after the closing date for the receipt of applications. (Please note the address at which the applicant resides will be the address used by the school for correspondence regarding enrolment).

If the Board of Management refuses to enrol a student in the school, the parent/guardian of the student may appeal the decision at local level. The appeal must be submitted within 10 days of

the date of the refusal to enrol. It must be made in writing, addressed to the Chairperson of the Board, and clearly state the grounds for the appeal. The Board of Management will respond within 10 days of the receipt of such an appeal.

If following the conclusion of the appeal procedures at school level, a parent/guardian is dissatisfied with the decision made that parent/guardian has a statutory entitlement under section 29 of the Education Act (as amended by Section 4 of the Education (Miscellaneous Provisions) Act 2007, to appeal that decision to the Secretary General of the Department of Education and Skills. It should be noted that such an appeal must be lodged within 42 days of the schools refusal to enrol.

Details on appealing decisions on enrolment under section 29 of the Education Act (as amended by Section 4 of the Education (Miscellaneous Provisions) Act, 2007), are available on the Department of Education and Skills website at www.education.ie

SECTION 4: EXCEPTIONAL CASES

The Board of Management of Garrydoolis N.S. reserves the right to refuse enrolment or, to rescind an offer of enrolment to any child, in exceptional cases. Such an exceptional case could arise where either:

1. The child has special needs such that, even with additional resources available from the Department of Education and Skills, the school cannot meet such needs and/or provide the student with an appropriate education, or
2. In the opinion of the Board of Management, the student poses an unacceptable risk to other students, to school staff or to school property.

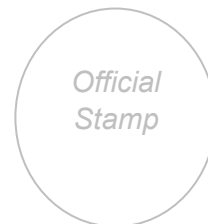
SECTION 5: POLICY APPROVAL/RATIFICATION

The policy was ratified by the Board of Management of Garrydoolis N.S. on 5th November 2018.

Signed: Breda O'Dwyer Chairperson, Board of Management
14/1/2019

The contents of this policy have been approved by St. Senan's Education Office, acting on behalf of the Patron.

APPENDIX (1)



Enrolment Application Form

Garrydoolis N.S. 2019/ 20

Pupil's First Name: _____ Surname: _____

Date of Birth: _____ Gender: _____

Address (at which the applicant resides): _____

Name and class of Sibling(s) currently enrolled:

Parish in which the applicant resides

Parent(s)/Guardian(s) Details:

Name: _____ [] Parent [] Custodian [] Legal Guardian

Address:

Home Tel. _____ Mobile _____

Email. _____

Name: _____ [] Parent [] Custodian [] Legal Guardian

Address:

Home Tel. _____ Mobile _____

Email. _____

Signature 1: _____

Signature 2: _____

Date: _____

Date: _____

Completed enrolment applications must be returned to **Garrydoolis N.S., Garrydoolis, Pallasgreen, Co. Limerick** no later than **2.40pm on 31st May.**

Appendix 2

Garrydoolis National School
Garrydoolis, Pallasgreen, Co Limerick
Phone: 062-57343 Email: garrydoolisns@gmail.com Website: www.garrydoolisns.com

Enrolment Form

Child's First Name _____

Surname _____

Address _____

Date of birth _____

Parental Details

Name: _____ [] Parent [] Custodian

[] Legal Guardian

Name: _____ [] Parent [] Custodian

[] Legal Guardian

Mother's Maiden Name _____

Religion _____

Play-school attended and
dates _____

Contact Numbers (if your child is sick /in case of emergency)

Please provide parents' contact details and the names and contact details of two other people you nominate for us to contact should we be unable to contact you.

Name of Contact	Relationship to child	Mobile	Landline
	Mother		
	Father		

❖ *If your contact details should change during the school year please inform school immediately.*

Please give names and phone numbers of the people who have permission to collect your child(ren) from school.

Name of Contact	Relationship to child	Mobile	Landline

❖ *If there is any change in this routine please inform the school in writing.*

Family Doctor _____

Doctor's Contact Number _____

In the event of a medical emergency, the school will endeavour to contact parents/ guardians immediately.

If however, contact cannot be made, do you give consent to staff to bring your child to a medical professional or to a hospital?

I consent _____

I do not consent _____

Please outline any medical conditions or allergies which your child has?

Has your child ever had a psychological assessment?

Has your child ever received or is awaiting a speech and language assessment?

Are there any other concerns or information which may be important to communicate to the school?

Do you give permission for your child's photograph /image to be included in school-related activities, e.g. school website , competitions etc. _____

Have you read and signed the Internet usage policy? _____

Have you read the code of behaviour and agree that your child will abide by it? _____

Do you understand that your child will partake in R.S.E. (Relationships and Sexuality Education) and Stay Safe lessons as part of the S.P.H.E. (Social, Personal and Health Education) programme? _____

Do you understand that Garrydoolis National School follows the Roman Catholic ethos and the teachings of the Catholic Church? _____

Have you attached a copy of your child's baptismal certificate with this application, where applicable? _____

Have you attached a copy of your child's birth certificate with this application? _____

I wish to enrol my child _____ at Garrydoolis National School. I declare the above information to be correct and understand that it will be treated as confidential information.

Parent's signature(s) _____

Date _____

Date returned to school: _____ Signed: _____

(Principal)

Appendix 3

▪ **Title**

Code of Behaviour at Garrydoolis National School.

▪ **Introductory Statement**

The teaching staff of Garrydoolis National School decided in the school year 2013/14 to review our existing Code of Behaviour. Staff met and discussed the existing Code of Behaviour and highlighted areas for review/discussion. The content of the policy was discussed and the staff thus formulated the reviewed Code of Behaviour. Following consultation with parent representatives, the Code of Behaviour was presented to the Board of Management for discussion and ratification in October 2013.

▪ **Rationale**

The Code of Behaviour in our school was selected for review/amendment during the school year 2013/14.

The formulation of a Code of Behaviour is a requirement under the Education Welfare Act 2000 (Section 23) which refers to ‘the obligation on schools to prepare a code of behaviour in respect of the students registered at the school’, specifying:

- a) The standards of behaviour that shall be observed by each student attending the school
- b) The measures that shall be taken when a student fails or refuses to observe those standards
- c) The procedures to be followed before a student may be suspended or expelled from the school
- d) The procedures to be followed in relation to a child’s absence from school

Our Code of Behaviour and Discipline ensures an orderly climate for teaching and learning in our school.

▪ **Relationship to Spirit of the School**

Garrydoolis National School is a co-educational, Catholic, primary school, which strives to provide a well-ordered, caring, happy and secure atmosphere where the intellectual, spiritual, physical, moral and cultural needs of the pupils are identified and nurtured. We endeavour to enhance the self-esteem of everyone in the school community, to imbue in the pupils respect for people and property and to encourage them to be thoughtful, responsible and caring.

The Code of Behaviour intends to achieve this aim, and all partners in the school are required to subscribe to it.

A positive attitude permeates the code, which is based on respect, courtesy and self-discipline. The school rules are put in place to create an atmosphere of harmony and security for the children.

Parents are recognized as the primary educators of their children. Teachers are recognized as professionals in education, and work in partnership with parents. Garrydoolis National School strives to foster a positive relationship between home and school.

▪ **Aims**

Through this policy Garrydoolis National School hopes:

- To ensure an educational environment that is guided by our vision statement
- To allow the school to function in an orderly way where children can make progress in all aspects of their development
- To create an atmosphere of respect, tolerance and consideration for others
- To promote positive behaviour and self-discipline, recognising the differences between children and the need to accommodate these differences
- To ensure the safety and well being of all members of the school community
- To assist parents and pupils in understanding the systems and procedures that form part of the code of behaviour and to seek their co-operation in the application of these procedures
- To ensure that the system of rules, rewards, and sanctions are implemented in a fair and consistent manner throughout the school

▪ **Content**

The Code of Behaviour endorses a whole school approach to promoting positive behaviour. The Code of Behaviour in Garrydoolis National School recognises the right of each pupil to an education in as secure an environment as possible. All members of staff will approach the code in a positive way and will use motivation and encouragement to help our pupils. A high standard of behaviour comes from a high level of co-operation among staff and parents. Such co-operation can be witnessed through teacher and parents discussing issues as they arise, distribution of the Code of Behaviour at enrolment, reinforcement of our positive behaviour message regularly in the school newsletter and through formal Parent/Teacher meetings.

The overall responsibility for discipline lies with the Principal. Each teacher is responsible for his/her own class and is required to foster good behaviour within the school.

Our aim is to create a happy, secure environment for all our pupils, within which there is a sense of good order and effective teaching and learning.

These sentiments are contained in the Golden Rules for our school listed as follows:

- 1) I will be gentle – I will not hurt anyone
- 2) I will be kind and helpful – I will not hurt people's feelings
- 3) I will be honest – I will not hide the truth
- 4) I will listen – I will not interrupt
- 5) I will look after property – I will not waste or damage things
- 6) I will work hard – I will not waste time

Classroom Rules are designed to ensure a positive teaching and learning environment for each pupil. General classroom rules for Garrydoolis National School are as follows:

- 1) Sit in your seat
- 2) Put up your hand
- 3) Be kind to your classmates
- 4) Always try your best
- 5) Look after your belongings and those of others

The emphasis in Garrydoolis National School is on the positive.

Our Code of Behaviour aims to achieve the efficient operation of our school and create a stimulating environment for the children in our care.

Procedures are in place to ensure that good habits/practice are developed and encouraged:

Assembly and Dismissal

School hours are 9.20am to 3pm. Children should arrive on time for school and be should be collected punctually after school. Children are encouraged to become independent and are expected to make their own way to their classrooms each morning. Junior Infant pupils may be escorted to their rooms by parents/guardians but should also be encouraged to develop independence in coming to their classrooms by themselves.

Regular late arrivals for school or requests for early departure form bad habits for your child and these disruptions are unfair to the children and class teachers. Parents are requested to ensure that the children arrive on time for school and should only request early departures in the most exceptional circumstances.

Home time

Children must remain with their teacher at dismissal time when their class is brought to the front yard until their parent/guardian/minder collects them. Children may never leave the front yard area without adult supervision. Parents are requested to come to the school gate at collection time as children cannot be allowed onto the road unaccompanied.

Absences/Illness/Medical Appointments

Regular attendance at school is essential for the child. Absences should be explained by note when the child returns to school. Any cases of infectious illness should be notified to the school without delay. Absences in excess of 20 school days will be reported to the N.E.W.B (National Education Welfare Board)

Uniforms

Garrydoolis National School has a designated school uniform;

- Boys- Grey trousers, white shirt , wine jumper and wine tie
- Girls- Grey skirt/ pinafore/ trousers, white shirt , wine jumper, wine tie and grey socks

Pupils are expected to wear the full school uniform to school each day, with school tracksuit worn on PE/Sports Days.

Link to SPHE Curriculum

The school's SPHE curriculum is used to support the code of behaviour. It aims to help our children develop communication skills, appropriate ways of interacting and behaving, and conflict resolution skills. It also aims to foster self-esteem and to help children accommodate differences.

Positive Reinforcement

We believe that the best way to encourage good pupil behaviour is through a system of positive recognition and encouragement. Teachers have reward systems for:

- a) Good Behaviour
- b) Improvement in Behaviour
- c) Hard work

Rewards include:

- a) Praise for behaving well/working hard
- b) Notes to parents acknowledging good behaviour
- c) Prizes & Stickers
- d) Certificates

Garrydoolis National School expects particular standards of behaviour that shall be observed by each student attending the school:

- Each pupil is expected to be well behaved and to show consideration for other children and adults
- Each pupil is expected to show respect for the property of the school, other children's and their own belongings
- Each pupil is expected to attend school on a regular basis and to be punctual
- Each pupil is expected to do his/her best both in school and for homework.

Procedures for dealing with unacceptable behaviour:

The degree of misdemeanours i.e. minor, serious or gross, will be judged by the teachers and/or Principal based on a common sense approach with regard to the gravity/frequency of misdemeanours as follows:

Minor Misdemeanours

Examples of minor misdemeanours may include:

- Interrupting class work
- Littering
- Being discourteous/unmannerly
- Refusing to stay with class group in line

Minor Misdemeanours may be dealt with in the following manner:

- Reasoning with pupil
- Reprimanding pupil – including advice on how to improve
- Loss of privileges e.g. Timeout

Serious Misdemeanours

Examples of serious misdemeanours may include:

- Any minor misdemeanour which is persistent & repeated
- Constantly disruptive in class
- Telling lies
- Stealing
- Damaging other pupil's/school property
- Speaking inappropriately or in a challenging manner to teachers, SNAs or other school personnel
- Oppositional Behaviour e.g. refusing to complete work/participate in class
- Deliberately injuring a fellow pupil e.g. hitting, spitting, kicking, choking, biting (isolated incidents)
- Name-calling
- Using foul/inappropriate language
- Misbehaviour in school toilets

Serious Misdemeanours may be dealt with in the following manner:

- Verbal reprimand
- Circle Time/Whole Class discussion
- Loss of privileges e.g. Timeout
- Referral to Principal if deemed necessary
- Apology from pupil – this may be in oral, pictorial or written form
- Note/meeting with parents. In accordance with Circular 20/90 parents are kept fully informed. Fair procedure is followed and parents are encouraged to work on strategies agreed.

Gross Misdemeanours

- Persistent aggressive/violent/threatening behaviour towards teacher/pupil
- Any serious misdemeanour which is persistent

Gross Misdemeanours may be dealt with in the following manner:

- Referral to Principal
- Meeting with parents
- Suspension / Expulsion - in consultation with SENO and/or EWO

It should be noted that these lists consist of examples only and are non-exhaustive.

The above examples are not meant to be a totally comprehensive list of

misdemeanours and procedural steps.

Suspension

If there is a case of gross misdemeanour the Chairperson of the Board of Management will be informed. Parents will be asked to come to the school to meet with the principal and class teacher.

Fair procedures are followed.

In the case of gross misdemeanour the Board of Management may authorise the Chairperson or Principal to exclude a pupil from the school for a period of three days. A special decision of the board is necessary to extend this period up to a maximum of ten days. In the case of suspension for a cumulative total of six or more days NEWB are notified using form on their website. In exceptional circumstances the Board of Management may authorise a further period to allow for further consultation with parents/guardians.

It should be noted that teachers, the Principal and the Board of Management do not wish to have to suspend any pupils and will only do so when every other possible avenue of action has been exhausted.

Appeals

As per Section 29 of the Education Act, parents will be informed of their entitlement to appeal a decision by the Board of Management in relation to suspension / expulsion.

Bullying

Garrydoolis National School is a 'bully-free' zone. (See AntiBullying Policy formulated in line with Circular 0045/2013)

Pupils with emotional/behavioural difficulties

Every effort will be made to assist a child who presents with emotional/behavioural difficulties. Such pupils will be referred by the class teacher to the Special Education teacher and/or Principal. In some cases it may be deemed necessary to refer the child to NEPs.

Parents may be advised to seek professional help and/or child guidance services.

The school will do its utmost to help any pupil who has a problem of any kind. To enable us to do this it is most important that parents inform the school of any social, emotional, behavioural, intellectual problem which may exist. All such information will be treated with the utmost confidentiality.

Parents

The school Communications Policy outlines parent/teacher contact in Garrydoolis National School.

Keeping Records

We refer to the school's Record Keeping Policy.

- Teachers will keep a written record of incidents of repeated serious misdemeanours and gross misdemeanours - including date, time, location, description of misdemeanour and action taken. Using his/her judgement he/she may report these incidents to the principal.
- Formal records regarding serious misdemeanours should be kept by the class teacher in advance of meeting with parents.
- If the incidents are not repeated the record may be disposed of by the class teacher at the end of the school year.
- In the case of a child who shows little/no improvement in behaviour and shows a record of frequent serious misdemeanours, such records are sent to the Principal for storage at the end of the school year. These records will be kept by the Principal until the child's age of majority.
- These records may also outline improvements in the behaviour of troublesome pupils.
- Pupils' behaviour may be reported in the end-of-year school report to parents.
- Incidents of misbehaviour in the school yard during recreation time are dealt with by the supervising personnel and are verbally reported to the class teacher who may record them if deemed necessary.

▪ Success Criteria

The success of this policy is dependent upon practices and procedures listed being consistently implemented by teachers.

This policy will ensure positive behaviour permeates through the school; in classrooms, yard and the whole school environment.

▪ Roles and Responsibilities

It is the responsibility of all teachers to ensure the implementation of this policy. The overall responsibility for discipline lies with the Principal. Each teacher is responsible for his/her own class and is required to foster good behaviour within the school.

Parents are required to familiarise themselves with the code of behaviour and discipline and to ensure that their children adhere to it.

The Principal and assistant teacher are responsible for the review and update of the policy.

▪ Implementation Date

This policy is currently being implemented (September 2013).

▪ **Timetable for Review**

The policy will be reviewed /amended as deemed necessary by the relevant personnel.

The Code of Behaviour will be reviewed again after a three year period, in September 2016.

▪ **Ratification & Communication**

The Code of Behaviour was ratified by the Board of Management on

Signed: _____

Chairperson of Board of Management

Appendix of Organisations

NEWB – National Education Welfare Board.

SENO – Special Educational Needs Officer

EWO – Education Welfare Officer

Reference Section

- Education (Welfare) Act, 2000 Section 23(1 -5), 24 (1-5)
- Education Act, 1998 Section 15 (2(d))
- Circular 45/2013 Anti-Bullying Procedures for Primary and Post-Primary Schools
- Circular 20/09 on Discipline (DES web site www.irlgov.ie/educ). Also in CPSMA Handbook
- Circular 22/02 Appeals Procedures under Section 29 of the Education Act, 1998. (DES website). Deals with appeals under the following headings:
 - (1) Permanent exclusion from a school
 - (2) Suspension
 - (3) Refusal to enrol
- Guidelines for Developing School Codes of Behaviour (National Education Welfare Board) *Draft edition published for consultation in 2007*
- Department of Education and Science Guidelines on Countering Bullying Behaviour in Primary and Post Primary Schools (1993) available on DES website
- Report to the Minister of Education Niamh Breathnach, T.D. on Discipline in Schools. Maeve Martin, 1997. Ch. 4 p.56-61 Recommendations for Schools
- Stay Safe and Walk Tall Programmes
- Management Board Members' Handbook. Revised 2007. CPSMA: A suggested Code of Behaviour & Discipline for National Schools
- INTO (2004) Managing Challenging Behaviour: Guidelines for Teachers
- INTO (2006) Towards Positive Behaviour in Primary Schools
- INTO (1995) Enhancing Self Esteem
- The Education Act 1998. The Education Welfare Act 2000. Questions and Answers, INTO
- The Principal's Legal Handbook Oliver Mahon B.L. IVEA 2002 Ch. 2 School

Discipline

- Responding to Bullying. First Steps for Teachers. The Cool School Programme. NE Health Board